



Certificate of Registration

This is to certify that

DBOX RECORD MANAGEMENT PRIVATE LIMITED

**S-268, BASEMENT, GREATER KAILASH PART-1, NEW DELHI, SOUTH
DELHI, DELHI, INDIA, 110048**

has been independently assessed by QRO
and is compliant with the requirement of:

ISO 15489-1:2016

**INFORMATION AND DOCUMENTATION - RECORDS
MANAGEMENT - PART 1: CONCEPTS AND PRINCIPLES**

For the following scope of activities:

**RECORDS KEEPING, RETRIEVAL, REFILING, DESTRUCTION AND
MANAGEMENT OF INFORMATION, PROCESSING OF SPATIAL/NON-
SPATIAL DATA (INDEXING, SCANNING & DIGITIZATION)**

Date of Certification: 18th March 2021

2nd Surveillance Audit Due: 17th March 2023

1st Surveillance Audit Due: 17th March 2022

Certificate Expiry: 17th March 2024

Certificate Number: 2021031829



Head of Certification

Validity of this certificate is subject to annual surveillance audits to be done successfully on or before 365 days from date of the audit.
(In case if surveillance audit is not allowed to be conducted; this certificate shall be suspended / withdrawn).

The Validity of this certificate can be verified at www.qrocert.com

This certificate of registration remains the property of QRO Certification LLP, and shall be returned immediately upon request.

QRO Certification LLP is accredited by UK Akkreditering Forum Limited, UK (www.ukaf.org.uk)

5 Jupiter House, Calleva Park, Aldermaston, Reading Berkshire RG78NN UK

India Office : QRO Certification LLP

142, IInd Floor, Avtar Enclave, Near Paschim Vihar West Metro Station, Delhi-110063, (INDIA)

Website : www.qrocert.com, E-mail : info@qrocert.com